

Name of organisation:	Ministry of Defence			
Name of Chief Executive:	Helene Quilter	Disclosure period:	1 July 2014 - 30 June 2015	
International and domestic travel expenses				
International Travel Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (for example attending conference on...)	Nature (such as hotel costs, airfares, and taxis)	Location/s
22-24/7/2014	525.79	Accommodation during Australia New Zealand Defence Chief Executives meeting in Canberra	Hotel costs	Canberra
30/10-1/11/2014	762.83	Accommodation during Albany 100th anniversary commemorations	Hotel costs	Perth
27/5-1/6/2015	5085.32	Attendance at Shangri La Dialogue	Hotel costs	Singapore
13-20/6/2015	1961.34	Attendance at defence talks in Washington DC	Hotel costs	Washington DC
International Travel Non-Credit Card expenses				
Date	Amount (NZ\$)*			
30-10-2/11/2014	2182.07	Attendance at Albany 100th Anniversary commemorations	Airfares	Wellington/Perth/Wellington
18/02/2015	1059.08	Attendance at Australia New Zealand Defence Ministers talks	Airfares	Wellington/Melbourne/Wellington
27/05 -1/6/2015	4750.30	Attendance at Shangri La Dialogue	Airfares	Wellington/Singapore/Wellington
13-20/6/2015	9672.50	Attendance at defence talks in Washington DC	Airfares	Wellington/Washington DC/Wellington
13-20/6/2015	22.73	Attendance at defence talks in Washington DC	Meals	Washington DC
Domestic Travel Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs, travel, etc)	Location/s

1/07/2014	11.40	Taxi from Freyberg House to Queens Wharf for visit on board Manawanui	Taxi	Wellington
2/07/2014	12.60	Taxi from Freyberg House to IPANZ awards	Taxi	Wellington
9/07/2014	12.40	Taxi from home to Freyberg House for dinner hosted by CDF	Taxi	Wellington
11/07/2015	28.40	Taxi from home to airport (visit to Auckland for training)	Taxi	Wellington
11/07/2014	75.30	Taxi from Auckland airport to CBD (visit to Auckland for training)	Taxi	Wellington
11/07/2014	77.90	Taxi from Auckland CBD to airport (visit to Auckland for training)	Taxi	Wellington
14/07/2014	12.60	Taxi from Freyberg House to meeting at Victoria University	Taxi	Wellington
22/07/2014	26.70	Taxi from home to airport (visit to Canberra for Australia New Zealand Defence Chief	Taxi	Wellington
11/08/2014	11.50	Taxi from Freyberg House to dinner hosted by Chief of Defence Force	Taxi	Wellington
14/08/2014	14.10	Taxi from Freyberg House to Customs function	Taxi	Wellington
20/08/2014	12.30	Taxi from Freyberg House to lunch at Wellington Club	Taxi	Wellington
20/08/2014	42.90	Taxi from Freyberg House to airport (visit to Whenuapai and Pilot Training aircraft	Taxi	Wellington
21/08/2014	141.59	Accommodation (visit to Whenuapai and Pilot Training aircraft test flight)	Hotel costs	Auckland
22/08/2014	18.20	Taxi from home to WWI conference	Taxi	Wellington
22/08/2014	15.40	Taxi from WWI conference to home	Taxi	Wellington
28/08/2014	10.40	Taxi home following official dinner hosted by Director, NZSIS	Taxi	Wellington
5/09/2014	14.80	Taxi from Freyberg House to Leadership Team workshop	Taxi	Wellington
5/09/2014	10.90	Taxi from Leadership Team workshop to Freyberg House	Taxi	Wellington
5/09/2014	13.40	Taxi from Freyberg House to Leadership Team workshop	Taxi	Wellington
2/10/2014	31.10	Taxi from home to airport (visit to Antarctica New Zealand in Christchurch)	Taxi	Wellington

2/10/2014	42.20	Taxi from airport to Freyberg House (visit to Antarctica New Zealand in Christchurch)	Taxi	Wellington
8/10/2014	14.00	Taxi from Freyberg House to Customs function	Taxi	Wellington
9/10/2014	13.20	Taxi from Freyberg House to meeting with State Services Commission	Taxi	Wellington
12/10/2014	15.60	Taxi from home to meeting with DPMC	Taxi	Wellington
22/10/2014	13.70	Taxi from Freyberg House to Defence Industry Association Forum	Taxi	Wellington
24/10/2014	12.00	Taxi from Freyberg House to meeting with MFAT	Taxi	Wellington
24/10/2014	10.30	Taxi from meeting with MFAT to Freyberg House	Taxi	Wellington
24/10/2014	12.00	Taxi from MFAT meeting to Freyberg House	Taxi	Wellington
30/10/2014	29.10	Taxi home to airport (visit to 100th Anniversary commemorations, Albany, WA)	Taxi	Wellington
2/11/2014	34.00	Taxi airport to home (visit to 100th Anniversary commemorations, Albany, WA)	Taxi	Wellington
18/11/2014	36.20	Taxi home to dinner at Japanese Official Residence	Taxi	Wellington
18/11/2014	34.30	Taxi from Japanese Official Residence to home after dinner	Taxi	Wellington
20/11/2014	33.10	Taxi from Freyberg House to Govt House for State lunch	Taxi	Wellington
20/11/2014	17.30	Taxi from Govt House to Freyberg House after State lunch	Taxi	Wellington
3/12/2014	13.20	Taxi from Freyberg House to MFAT function	Taxi	Wellington
10/12/2014	15.50	Taxi from Leadership Development Centre function to home	Taxi	Wellington
15/12/2014	32.30	Taxi from home to function at Australian High Commission	Taxi	Wellington
15/12/2014	25.20	Taxi from function at Australian High Commission to home	Taxi	Wellington

16/12/2014	12.90	Taxi from Freyberg House to MFAT meeting	Taxi	Wellington
15/01/2015	36.00	Taxi from home to airport (visit to Antarctica)	Taxi	Wellington
21/01/2015	77.12	Meals at hotel (en route visit to Antarctica)	Hotel costs	Christchurch
28/01/2015	11.30	Taxi from Freyberg House to farewell function at MFAT	Taxi	Wellington
29/01/2015	17.20	Taxi home from Trans Tasman Dinner at Australian High Commission	Taxi	Wellington
18/02/2015	28.80	Taxi from home to airport (Australia New Zealand Ministers Meeting)	Taxi	Wellington
19/02/2015	32.70	Taxi from airport to home (Australia New Zealand Ministers Meeting)	Taxi	Wellington
19/02/2015	9.60	Taxi home to dinner hosted by Chief of Defence Force	Taxi	Wellington
26/02/2015	27.00	Taxi from home to airport (attendance at Avalon Air Show)	Taxi	Wellington
2/03/2015	12.30	Taxi from home to dinner hosted by Chief of Defence Force	Taxi	Wellington
5/03/2015	36.40	Taxi from Freyberg House to airport (visit to Auckland for Seasprite handover)	Taxi	Wellington
5/03/2015	92.40	Taxi from airport to accommodation (visit to Auckland for Seasprite handover)	Taxi	Auckland
5/03/2015	21.90	Taxi from accommodation to dinner (visit to Auckland for Seasprite handover)	Taxi	Auckland
5/03/2015	21.59	Taxi from dinner to accommodation (visit to Auckland for Seasprite handover)	Taxi	Auckland
6/03/2015	63.70	Taxi from accommodation to Whenuapai (visit to Auckland for Seasprite handover)	Taxi	Auckland
6/03/2015	34.80	Taxi from CBD to accommodation (visit to Auckland for Seasprite handover)	Taxi	Auckland
6/03/2015	77.70	Taxi from accommodation to airport (visit to Auckland for Seasprite handover)	Taxi	Auckland
16/03/2015	10.40	Taxi from Freyberg House to meeting at MBIE	Taxi	Wellington
16/03/2015	9.30	Taxi from meeting at MBIE to Freyberg House	Taxi	Wellington

23/03/2015	12.60	Taxi from Freyberg House to powhiri at MFAT	Taxi	Wellington
23/03/2015	11.30	Taxi from powhiri at MFAT to Freyberg House	Taxi	Wellington
25/03/2015	15.00	Taxi from home to Freyberg House for CEs away days	Taxi	Wellington
20/04/2015	20.80	Taxi from Freyberg House to dinner at the EU Official Residence	Taxi	Wellington
8/05/2015	9.70	Taxi from Freyberg House to Quigg Partners CEs lunch meeting	Taxi	Wellington
11/05/2015	93.90	Taxi from Freyberg House to Trentham for speech at Staff College	Taxi	Wellington
11/05/2015	93.70	Taxi from Trentham to Freyberg House following speech at Staff College	Taxi	Wellington
18/05/2015	31.10	Taxi from home to airport	Taxi	Wellington
20/05/2015	11.80	Taxi from Freyberg House to meeting at MFAT	Taxi	Wellington
27/05/2015	31.50	Taxi from home to airport (Shangri La Dialogue)	Taxi	Wellington
10/06/2015	11.30	Taxi from DPMC after late meeting	Taxi	Wellington
Domestic Travel non-Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, visiting district offices ...)	Nature (eg, hotel costs, travel, etc)	Location/s
11/07/2014	450.08	Visit to Auckland for training	Airfares	Wellington/Auckland/Wellington
20/08/2014	252.17	Visit to Whenuapai for Pilot Training aircraft test flight	Airfares	Wellington/Auckland
2/10/2014	555.83	Visit to Antarctica New Zealand	Airfares	Wellington/Christchurch/Wellington
21-26/01/2015	243.64	En route to visit to Antarctica	Airfares	Wellington/Christchurch/Wellington
5-8/03/2015	533.65	Visit to Auckland for Seasprite acceptance	Airfares	Wellington/Auckland/Wellington
18/05/2015	378.59	Visit to Defence industries in Christchurch	Airfares	Wellington/Christchurch/Wellington
Total travel expenses for the 12 months				
	Amount (NZ\$)*			
	\$30,408.82			

* Figures are GST-inclusive				

Name of organisation:	Ministry of Defence	
Name of Chief Executive:	Helene Quilter	Disclosure period: 1 July 2014 - 30 June 2015

Hospitality provided

Hospitality provided				
Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, hosting delegation from ...)	Nature	Location/s
	nil			
Hospitality provided				
Non-Credit Card expenses				
Date	Amount (NZ\$)*	Purpose (eg, hosting delegation from ...)	Nature	Location/s
11/09/2014	135.70	Sandwich lunch for Canadian Deputy Minister of Defence	Working lunch for 12 people	Freyberg House
27/11/2014	272.59	Function hosted for Latin American Ambassadors and spouses	Function for 12 people	Home
5/12/2015	800.00	Contribution to staff Christmas function	Function for 70 people	Freyberg House
30/01/2015	165.82	Farewell function for retiring staff	Function for 55 people	Freyberg House
15/05/2015	98.63	Managers workshop	Function for 20 people	Freyberg House
14/06/2015	417.29	Dinner hosted for NZ/US Council representatives (visit to Washington DC for defence talks)	Dinner for 4 people	Washington DC
Total travel expenses for the 12 months				
	Amount (NZ\$)*			
	\$1,890.03			

* Figures are GST-inclusive

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Gifts and hospitality received

Gifts

Date	Description	Offered by	Estimated value (NZ\$)	Location
21/07/2014	Silk embroidery	Vice Chairman of the Central Military Commission, China	Unknown	Ministry of Defence
21/07/2014	Blue enamel vase	Vice Chairman of the Central Military Commission, China	Unknown	Ministry of Defence
21/07/2014	Red enamel vase	Vice Chairman of the Central Military Commission, China	Unknown	Ministry of Defence
11/08/2014	Plaque	Japanese Chief of Defence Force	Unknown	Ministry of Defence
24/09/2014	Tickets to the Flower Drum Opera Spectacular x2 - gifted to Ministry staff	Ambassador	\$100	Chinese Ambassador
19/11/2014	Box of dates - shared with Ministry staff	UAE Chief of Staff	Unknown	Ministry of Defence
9/12/2014	Two bottles wine - gifted to social club	Singaporean High Commission	\$70	Wellington
1/05/2015	Art book - Romero Britto	US Ambassador	Unknown	Wellington

Hospitality

Date	Description	Offered by	Estimated value (NZ\$)	
9/07/2014	Dinner for Australian Chief of Defence Force	Chief of Defence Force	Unknown	Freyberg House
11/08/2014	Dinner for Japanese Chief of Defence Force (incl husband)	Chief of Defence Force	\$200	Shed 5
21/08/2014	Dinner hosted by Beechcraft	Beechcraft	Unknown	Harbourside Auckland
28/08/2014	Dinner for Australian Director General ASIO	Director, NZSIS	\$100	Trade Kitchen
11/09/2014	Dinner for Canadian Deputy Minister of Defence	Canadian High Commissioner	Unknown	Official residence
23/09/2014	Dinner	Chinese Ambassador	Unknown	Official residence
24/09/2014	Dinner for Swedish Chief of Defence Force (incl husband)	Chief of Defence Force	\$200	Logan Brown

22/10/2014	Dinner (incl husband)	NZ Defence Industry Forum Awards	\$100	
18/11/2015	Dinner hosted by Japanese Ambassador	Japanese Ambassador	Unknown	Official residence
20/11/2014	State Lunch for Chinese President	Governor General	Unknown	Government House
15/12/2014	Dinner for departing Australian DA (incl husband)	Australian High Commissioner	Unknown	Official residence
19/02/2015	Dinner hosted for Chairman of NATO Military Committee	Chief of Defence Force	Unknown	Whitebait
2/03/2015	Dinner hosted for Papua New Guinea Chief of Defence Force	Chief of Defence Force	Unknown	Boulcott St Bistro
5/03/2015	Dinner hosted by Kaman	Kaman	Unknown	Crew Club Auckland
16/03/2015	Dinner hosted by US Ambassador (incl husband)	US Ambassador	Unknown	Official residence
20/04/2015	Dinner hosted by EU Charge D'affaires	EU Charge d'Affaires	Unknown	Official residence
8/05/2015	CEO Lunch	Quigg Partners	Unknown	Quigg Partners Boardroom
29/06/2015	Dinner hosted by Chilean Ambassador	Chilean Ambassador	Unknown	Official residence
* includes items such as meals, tickets to events, gifts from overseas counterparts, travel or accommodation (including that accepted by immediate family members).				

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Other			
Other Credit Card expenses			
Date	Amount (NZ\$)	Purpose (eg, farewell for long-serving staff members)	Location
21/07/2014	307.05	Gift exchange with Vice Chairman of the Central Military Commission, China (scarf and pottery bowl)	Wellington
11/08/2014	75.84	Plaque exchange with Japanese Chief of Defence Force	Wellington
11/08/2014	64.00	Farewell gift for Japanese Chief of Defence Force (small jade pottery bowl)	Wellington
11/08/2014	35.50	Farewell gift for wife of Japanese Chief of Defence Force (platter)	Wellington
14/08/2014	149.00	Gift for Head of visiting US delegation (x3 copper kina)	Wellington
22/08/2014	75.84	Plaque for Base Commander, Ohakea	Ohakea
23/10/2014	80.44	Plaque exchange with Singaporean Permanent Secretary	Wellington
3/11/2014	217.35	Gift exchange with US Director Defence Intelligence Agency (greenstone mere)	Wellington
19/11/2014	228.85	Gift exchange with United Arab Emirates Chief of Staff (glass vase)	Wellington
22/12/2015	50.00	Data for mobile phone	Wellington
2/02/2015	185.00	Gift for US Principal Deputy Assistant Secretary of Defense for Asia and Pacific Security (greenstone pendant)	Wellington
Other Non-Credit Card expenses			
Date	Amount (NZ\$)		

13/6-12/7/2014	40.00	Cell Phone	
13/7-12/8/2014	55.00	Cell Phone	
13/8-12/09/2014	40.00	Cell Phone	
13/9-12/10/2014	55.18	Cell Phone	
13/10-12/11/2014	40.00	Cell Phone	
13/11-12/12/2014	77.18	Cell Phone	
13/12-12/01/2015	40.00	Cell Phone	
13/01-12/02/2015	55.00	Cell Phone	
13/02-12/03/2015	40.00	Cell Phone	
13/03-12/04/2015	40.00	Cell Phone	
13/04-12/05/2015	40.00	Cell Phone	
13/05-12/06/2015	40.00	Cell Phone	
1/06/2015	35.50	Book for Ambassador Moore	Washington DC
Total other expenses for the 12-monthly period			
	Amount (NZ\$)*		
	\$1,967.23		
* Figures are GST-inclusive			